Additional Resources for Vendors

- "**Open Records Law**" - RSMo. 610. Requests for records will be provided in accordance with this statute and departmental procedure.
- Surety 2000 (800) 660-3263 - Electronic Bid Bonds
- InSure Vision (818) 783-3460 - Electronic Bid Bonds
- MoDOT External Civil Rights Office (573) 751-2859 https://www.modot.org/welcome-external-civil-rights
- MRCC DBE Directory—Find it on the web at: *https://www6.modot.mo.gov/MRCC/Home/PublicSearch*
- Missouri Standard Specification for Highway Construction—located at *https://www.modot.org/missouri-standard-specifications-highway-construction*
- Office of Equal Opportunity (OEO) located in Jefferson City, MO, promotes a diversified workforce within state government and assists women and minorities in developing opportunities to contract with the state. Their number is 573-751-8130. Visit them on the web at *https://www.eeoc.gov/*
- Other MoDOT Bidding and Contracting Opportunities: https://www.modot.org/bidding

For Bid Related Questions, Contact:

MoDOT Central Office, Design Division
P.O. Box 270, Jefferson City, MO 65102
Phone: (573) 751-2876 Fax: (573) 522-2281

Each project contains a contact number for project-specific questions.



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

These are general guidelines; actual terms and conditions of each solicitation shall prevail.

Please visit us on the web at *www.modot.org*

Doing Business

with MoDOT

Bidding and Contract Services:
Bidding on Highway Construction Projects



Guidelines

The Design Division is responsible for advertising, letting and awarding MoDOT's highway construction and maintenance projects.

MoDOT's Bid Opening Information website is located at:
https://modotweb.modot.mo.gov/BidLettingPlansRoom/Letting

Prequalification of Bidders

To bid as a Prime Contractor, vendors must have an approved Prequalification Contractor Questionnaire (for projects of any size) or a Contractor Questionnaire (for projects under $2,000,000) on file with MoDOT, along with all required documentation, at least 7 days prior to the bid opening. Both forms are available at:
https://www.modot.org/becoming-prime-contractor-modot
Upon registering to bid, vendors should also register with MoBuys, as all MoDOT contract payments are processed through MoBuys. Registration is available at:
https://missouribuys.mo.gov/registration

Subcontracting Prime contractors often utilize subcontractors for various elements of a contract. For each project, the prime contractor may propose subcontractor(s) to MoDOT for approval. While MoDOT does not maintain a contractual relationship with subcontractors, it conducts a review and approval process for proposed subcontractor utilization, as outlined in EPG 108 – Prosecution and Progress. MoDOT also provides a listing of subcontractors approved for use on Commission contracts as a convenience to the contracting community. To be included in this listing, a contractor must submit the required information for review.

Advertisement of Bid Opening

MoDOT publishes a 3-month tentative letting schedule monthly. The official advertisement for the current month is published 5 weeks prior to the bid opening date. It can be found on MoDOT's Bid Opening Information web page shown above. A proposal specific advertisement can also be found in local newspapers. Supplemental advertisements may be posted up to 3 weeks prior to the bid opening. In addition, MoDOT may hold a special bid opening as needed. Preliminary Quantities are posted on MoDOT's website for each letting.

MoDOT also publishes advertisements for federally funded local projects that are administered by Cities and Counties. These advertisements can be found at:
https://modotweb.modot.mo.gov/BidLettingPlansRoom/Letting

Letting and Awards

A letting and awards calendar identifying the specific dates for the notice of advertisements, monthly bid openings and commission meetings may be found on MoDOT's website at Online Plans Room

Bidding Documents

The bidding documents can be accessed at MoDOT's electronic plans room using the following web address:
Online Plans room

All the bidding documents, except the files needed to bid on a project, are available to the public for viewing. To obtain all the bidding documents, a contractor must obtain a vendor number. To obtain a vendor number, please go to the following web address:

Bid Guaranty (Bid Bonds)

Contractors are required to submit a bid guaranty equal to 5% of the bid amount in the form of a cashier's check, certified check, or bid bond. Annual bid bonds are also acceptable. The guaranty must be submitted prior to the opening of the letting to:

Missouri Highways and Transportation Commission
Attention: Design Division – Bid Bond
105 West Capitol Avenue
Jefferson City, MO 65102

Submitting a Bid

All bids must be submitted electronically through the Bid Express website at www.bidx.com. Any paper bid will be deemed irregular in accordance with Section 102.8 of the Missouri Standard Specifications for Highway Construction. Vendors must have an active Bid Express account and a digital ID to submit bids. Obtaining a digital ID through Bid Express may require up to one week. Follow the Electronic Bidding Instructions to submit bids on https://www.bidx.com.

Bid Results

Apparent Bid Results can be found at MoDOT's Online Plans Room and https://www.bidx.com. on the lettings tab shortly after the bids are opened.

Award of Projects

A Bid Award Summary is posted on MoDOT's website immediately after award by the Missouri Highways and Transportation Commission (MHTC). Online Plans Room

If awarded a MoDOT contract, a vendor must follow the established laws to conduct business in the State of Missouri. You will be notified by an Award letter upon approval by the MHTC.

Bid Tabulations

After award by the MHTC, the individual unit bid prices for each proposal are posted on MoDOT's website and the Bid Express website at Online Plans Room. Bid tabulations of rejected projects are not posted.

Prevailing Wage Rates

The Federal and State Wage Rates for each letting are posted on MoDOT's Plans Room.

